

**APPLICATION TO BE MARRIED AT  
COVENANT PRESBYTERIAN CHURCH**

We believe that a wedding ceremony should be conducted, in its entirety, in the spirit of a worship service. The sanctuary is a house of God; therefore, the rehearsal and the ceremony should be dedicated to the worship of God in Christ Jesus. By completing this application you will be affirming that you understand, agree with, and affirm that your marriage conforms to CPC's marriage policy. If you concur, please complete the following information:

FULL NAME OF BRIDE \_\_\_\_\_

PRESENT ADDRESS \_\_\_\_\_  
(Street) (City) (State) (Zip)

PHONE: HOME \_\_\_\_\_ CELL \_\_\_\_\_ E-MAIL \_\_\_\_\_

CHURCH MEMBERSHIP \_\_\_\_\_

FULL NAME OF GROOM \_\_\_\_\_

PRESENT ADDRESS \_\_\_\_\_  
(Street) (City) (State) (Zip)

PHONE: HOME \_\_\_\_\_ CELL \_\_\_\_\_ E-MAIL \_\_\_\_\_

CHURCH MEMBERSHIP \_\_\_\_\_

COUPLE'S FUTURE ADDRESS \_\_\_\_\_  
(Street) (City) (State) (Zip)

MINISTER TO CONDUCT THE CEREMONY \_\_\_\_\_

Address (if not a CPC pastor) \_\_\_\_\_ Phone \_\_\_\_\_

WILL THE RECEPTION BE HELD IN THE FELLOWSHIP HALL?  YES  NO

DAY AND DATE OF REHEARSAL \_\_\_\_\_ TIME \_\_\_\_\_

DAY AND DATE OF WEDDING \_\_\_\_\_ TIME \_\_\_\_\_

We have read *The WEDDING HANDBOOK* in full, understand the policies and agree to comply with all the policies and fees.

\_\_\_\_\_  
(Bride's signature) (Groom's signature)

**PLEASE RETURN THIS FORM TO THE CHURCH OFFICE with \$100 non-refundable application fee.**

\* \* \* \* \*

WEDDING DATE APPROVED BY \_\_\_\_\_ DATE \_\_\_\_\_  
(CPC Pastor)

**Final approval of a wedding will be at the discretion of the CPC Pastor upon completion of premarital counseling**

Deposit ck revd: \_\_\_\_\_  
Balance ck revd: \_\_\_\_\_

## THE COST OF A WEDDING AT CPC

If either the bride or groom, or any parent of the bride or groom, has been a member for six months, the couple will be considered members for the purpose of determining charges. Checks should be made payable to "Covenant Presbyterian Church" (write "Wedding" on memo line) unless a fee is designated for a specific person (minister and organist) as noted below. Checks should be mailed or hand-delivered to the church office. Use the following as a worksheet to determine the cost.

**APPLICATION FEE** due at time of application. (*Non-refundable*) \$100.00

**BALANCE OF FEES** due to CPC two weeks before the wedding

Sanctuary Usage: select appropriate category below:

CPC member .....	\$500.00	
PCA member <b>with no church building</b> .....	\$850.00	
Non-member (and PCA member with church building).....	\$1200.00	
Private wedding (non-member) (no guests).....	\$500.00	

Reception: select appropriate category below

Fellowship Hall & Edwards House:

CPC member .....	\$400.00	
PCA member <b>with no church building</b> .....	\$500.00	
Non-member (and PCA member with church building).....	\$650.00	

Books for premarital counseling (under \$50)

**TOTAL BALANCE OF FEES TO CPC:**

Other FEES due before the wedding:

Organist for music and services—min. suggestion	\$250.00	
Minister for premarital counseling & ceremony—min. suggestion	\$250.00	

**Custodial services included:**

- A. SET-UP: Adjusting the mechanical (heating/cooling) systems and sound system. Removing and replacing the furniture in the front of the church: pulpit, communion table, chairs, steps, etc. This operation work requires two trips to the church.
- B. CLEANING: After the florist has removed the flowers and the decorations, the cleanup will include removing papers from pews, sweeping the carpet, bagging and taking trash to outside storage, turning off lights, and locking doors. Included in this is cleaning the narthex, bathrooms and cleaning other rooms that have been used.
- C. RECEPTION: If a reception is held in **either** the church Fellowship Hall or the Edwards House, labor is required for initial set-up, sweeping floor, disposing of trash, and set-up of chairs and tables for Sunday morning service after the reception.
- D. The facilities need to be opened on the day of the wedding when the wedding party, the florist, the caterer, etc. need to be in the church.